



Confédération Européenne des Spécialistes en Pédiatrie  
Section Monospécialisée de Pédiatrie de l'U.E.M.S.

Confederation of European Specialists in Paediatrics  
Monospecialist Section of Paediatrics of U.E.M.S



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# **STATUTES OF THE CONFEDERATION OF EUROPEAN SPECIALISTS IN PAEDIATRICS (C.E.S.P.) (U.E.M.S. SECTION OF PAEDIATRICS)**

## **FOUNDATION**

### **Article 1**

1.1. The Confederation of European Specialists in Paediatrics (CESP) is the specialist section of paediatrics of the European Union of Medical Specialties (UEMS) of the member countries of the European Union (EU) and the European Free Trade Association (EFTA). It is governed by the provisions of these statutes, grouping together paediatricians without regard to their field, their mode of practice or their legal situation.

## **OBJECTS**

### **Article 2**

2.1. The objects of CESP are:

- a) To study, promote and guarantee a comparably high quality of paediatric care, that is the medical care of children and adolescents up to the completion of growth and development.
- b) To ensure a high standard of paediatric training in the member countries.
- c) To guarantee at international level the title of the paediatrician and his or her professional status in society.
- d) To establish closer bonds between the national professional paediatric organisations, grouping together paediatricians in all fields, to support and coordinate their actions.

- e) To contribute to the creation or maintenance of solidarity between European paediatricians incorporating in particular paediatric sub-specialists.
- f) To study, promote and guarantee before international authorities the free movement and the moral and material interests of European paediatricians.
- g) To spread information to medical bodies, professional organisations, paediatric scientific societies as well as to national governments and supranationals as part of the EU.
- h) To organise exchanges of information by whatever means are adequate on professional subjects concerning paediatrics and paediatric subspecialties.

## **COMPOSITION**

### **Article 3**

3.1. CESP shall admit as full members, under the aegis of one professional organisation per country belonging to the EU or EFTA, the national paediatric organisations representing paediatricians.

3.2. National paediatric organisations representing paediatricians in other member countries of the Council of Europe, which are neither member of the EU or EFTA, and in other interested European countries may, at their request, be invited to become associate members.

3.3. Full or associate membership shall only be established after:

- a) authorisation by the Executive Committee, after a two-thirds majority vote of the full members of CESP has been secured.
- b) payment of the subscription.

3.4. Member countries shall be represented by one or two delegates: in active practice in paediatrics

- b) having professional or scientific responsibilities at a national level
- c) competent in either English or French
- d) appointed by their national professional or scientific paediatric organisation

3.5. Each full member country shall have the right to vote; each associate member country may be present in an advisory capacity.

3.6. Membership shall be forfeited

a) upon resignation

b) upon failure to pay the subscription

3.7. The resignation of a member country must be tendered to the Executive Committee at least 6 months before the end of the financial year and presented at the next Annual General Meeting.

3.8. A resigned member country shall remain liable for subscriptions owed including the subscription of the year of resignation.

3.9. Failure to pay the annual subscription for 2 consecutive years shall result in loss of vote and lack of documentation. This shall follow notification of subscription by registered letter and a vote carried at the Annual General Meeting, at which other measures to be taken may be decided, notably, prohibition to speak at meetings.

## **HEADQUARTERS**

### **Article 4**

4.1. CESP shall be based in Brussels. This headquarters may be transferred to any other town in the EU by the decision of the General Meeting acting upon a two-thirds majority of the full members.

4.2. For practical reasons a secondary technical office may at any time be established in any part of the EU at the decision of the Executive Committee. The secondary office shall be the residence or workplace of the Secretary-General. All exchanges in writing with the Secretary-General shall be directed to:

The CESP Secretariat, 20 Avenue de la Couronne; B-1050 Brussels. FAX 0032-2-649 2690

## **FINANCE**

### **Article 5.**

5.1. The funds of CESP shall arise from the annual subscription of its members or any other authorised source.

5.2. The subscription shall be fixed at Annual General Meetings according to full or associate membership and the UEMS subscription key shall be used in its calculation.

5.3. The subscription shall be sought by the Treasurer after the accounts of the previous year and budget proposals have been approved at the Annual General Meeting.

5.4. The accounts of the Confederation shall be kept by the Treasurer and closed on 31 December of each year.

5.5. The treasurer shall submit the accounts with budgetary projection of the allocation of the annual charges between the members for the approval at the next Annual General Meeting.

5.6. To facilitate international transactions, all financial operations shall be through the banking route. The Treasurer shall open a bank account in the name of the Confederation; the Treasurer, President and Secretary-General holding the power of signatory, 2 signatures being necessary.

5.7. An audit of the accounts shall be carried out before the Annual General meeting by 2 delegates who are not Executive Committee members.

## **ADMINISTRATION AND OPERATION**

### **Article 6**

6.1. CESP shall be administered by an Executive Committee made up of the President, Vice-President, Secretary-General and Treasurer.

6.2. The Executive Committee members shall be elected at the Annual General Meeting. These positions may be considered supranational, but may be combined with that of delegate.

6.3. The President and Vice-President shall have a 2-year mandate, which may be renewed once. The Secretary-General and Treasurer shall have a 3-year mandate, which may be renewed twice.

6.4. The Executive Committee may invite individuals with special expertise to attend a meeting.

6.5. In the case of a vacancy arising from the death or resignation of an Executive Committee member, a replacement from the delegates of the full member countries shall be co-opted as soon as possible to sit until the next statutory election.

6.6. The Executive Committee shall hold all the management and administrative powers not exclusively held at the Annual General Meeting. It shall delegate the day-to-day management to the Secretary-General.

6.7. In normal circumstances the Executive Committee shall be represented to third parties by the President or Secretary-General.

6.8. CESP may create subspecialty sections within its association.

6.9. CESP shall be responsible to the Management Council of UEMS and regularly report on its activities and shall not enjoy any specific autonomy.

6.10. The activities of CESP shall be developed within the terms of reference specified at the Annual General Meeting.

6.11. CESP shall not have direct relations with third parties external to UEMS without the express agreement of the Executive or Management Council of UEMS, these forming the obligatory intermediaries for referring any motion to third parties or for any action taken in the broadest sense of the term.

6.12. The languages used in CESP shall be English or French.

6.13. The text of any report submitted to CESP should be sent to the Secretary-General at least 3 months in advance and drafted in English or French.

## **THE ANNUAL GENERAL MEETING**

### **Article 7.**

7.1. The Annual General Meeting shall consist of all members specified in Article 3.

7.2. It shall take place at least once a year. The interval between two successive meetings shall not exceed 18 months.

7.3. Its date and location shall be decided at the Annual General Meeting following a recommendation from the Executive Committee.

7.4. Notice of an Annual General Meeting shall be given in writing accompanied by a provisional agenda a minimum of 2 months before the date of the meeting.

7.5. The Secretary-General shall be responsible for dispatch of the final agenda.

7.6. The presence or representation of at least three-quarters of the full membership shall be required for decisions at the Annual General Meeting to be valid.

7.7. In voting:

a) Each full member country shall have one vote.

b) Decisions shall be made on the basis of a simple majority.

c) In normal circumstances, voting shall be performed verbally country by country in 3 stages:- one for those "for", one for those "against" and one for "abstentions".

d) Any vote relating to persons shall be carried out by secret ballot.

e) In the case where a full member country cannot attend the Annual General Meeting, written proxy may be given to another full member country to represent it and vote on its behalf.

f) Each full member country shall be entitled to hold only one proxy.

7.8. The President may invite specially qualified people, not belonging to CESP, to attend and explain particular problems and to take part in debate on these matters.

7.9. Minutes of each meeting shall be recorded by the Secretary-General or person designated by the Secretary-General and sent to all delegates no later than 3 months before the next Annual General Meeting.

7.10. An Extraordinary General Meeting may be convened by the Executive Committee or upon a written request of a majority of full member countries.

7.11. An Extraordinary General Meeting may be held immediately before or after an Annual General Meeting or on another date. The date, place and reason for an Extraordinary General meeting shall be brought to the attention of members at least 2 months in advance, the convocation and final agenda having been sent out at least 30 days in advance.

7.12. Each delegate to the Annual General Meeting shall receive a copy of the statutes at entry.

## **MEMBER ORGANISATIONS**

### **Article 8.**

8.1. The delegates of each national member organisation shall be under obligation:

a) to inform objectively and without delay, the specialists in their countries of the activities and decisions of CESP

b) to send a written summary on the paediatric situation in their country to the Secretary-General at least once a year and a minimum of 2 months before the Annual General Meeting.

## **AMENDMENTS AND DISSOLUTION**

### **Article 9.**

9.1. The Statutes may be amended upon proposal of the Executive Committee, or upon written proposal of a full member country. The full text of proposed amendments shall be placed on the agenda of an Annual or Extraordinary General Meeting.

9.2. Amendments shall be passed by simple majority of full member countries or representatives.

9.3. All proposed modifications shall be drafted in English, the language of the original text.

**Article 10.**

10.1. The dissolution of CESP may be proposed by the Executive Committee, or upon written request by a majority of the full member countries.

10.2. Such a motion may only be discussed at an Extraordinary General meeting and resolved by a two-thirds majority of full member countries.

10.3. In the case of dissolution of CESP, the net assets shall be returned or, in the case of debt, liabilities shall be charged to the full member countries in accordance with the UEMS key.

These statutes were approved by the majority required at the Annual General Meeting at INTERLAKEN, SWITZERLAND on 19 MAY 1995